



# Historic Inns of Annapolis

Ashford TRS III LLC/By: Remington Lodging & Hospitality LP  
58 State Circle, Annapolis, MD 21401  
Phone: 410-263-2641 Fax: 410-216-9122  
[www.historicinnsofannapolis.com](http://www.historicinnsofannapolis.com)

## GROUP SALES AGREEMENT

The Historic Inns of Annapolis consists of three buildings built in the 1700s, all within walking distance of each other. Due to the uniqueness of our property, the Hotel cannot guarantee the location of overnight rooms until check-in, nor can the Hotel guarantee an entire block will be located in the same building.

### DESCRIPTION OF GROUP AND EVENT

The following represents an agreement between Historic Inns of Annapolis and United States Naval Academy Reunion Class of 1970 and outlines specific conditions and services to be provided.

**NAME OF EVENT:** United States Naval Academy Reunion Class of 1970

**PROGRAM DATES:** September 09, 2010 - September 12, 2010

### GUEST ROOM COMMITMENT

The hotel agrees that it will provide and United States Naval Academy Reunion Class of 1970 agrees that it will be responsible for utilizing the total number of room nights as indicated below:

	Thu 9/09	Fri 9/10	Sat 9/11
Run of House	10	10	10

Total Number of Rooms: 30 (**More Rooms are Available after these are booked. Lynn Widener 2-3-10**).

All guestrooms are run of house unless otherwise set forth. Guestroom types cannot be guaranteed and rooms will be reserved on a first come, first serve basis.

The Hotel reserves the right to review and adjust room block up to July 10, 2010, in order to ensure the accuracy of guestroom requirements. If a reduction is rejected, a firm guarantee of a number of rooms and security deposit may be required.

### ROOM RATES

The following room rates will apply:

Room	Single Rate	Double Rate
Run of House	\$199.00	\$199.00

**EARLY ARRIVALS AND LATE DEPARTURES RECEIVE PREVAILING RATE**

Guests arriving before or after the official agreed upon event dates will be offered the "best available rate".

**METHOD OF RESERVATIONS**

**Reservations will be made by individuals calling the Historic Inns Reservations line directly at 1-800-847-8882.** Individuals must identify themselves as being with the group (**United States Naval Academy Reunion Class of 1970**) at the time the reservation is made in order to receive the special group rate.

**GUARANTEED RESERVATIONS**

Guarantee of reservation has been waived due to agreement of 60 day cut off for reservations.

**BILLING ARRANGEMENTS**

Individuals are responsible for paying all charges prior to check out. All charges are to be applied to the master account. If a credit card is the form of final payment, a hold will be placed in the card 7 days prior to arrival for the 75% of the balance owed.

**CUT OFF DATE**

All guest room accommodations will be held until **July 10, 2010**. On this date, all unreserved rooms will be released for sale to the general public. Any reservation requests received after the "cut off date" including modifications, name changes and additions for the group will be accepted on a space and rate available basis. Release of rooms for general sale following the "cut off date" does not affect United States Naval Academy Reunion Class of 1970's obligation as discussed in this agreement to utilize guestrooms.

**HOTEL RELOCATION PROCEDURE**

In the unlikely event that the Hotel is unable to provide a guest room to an attendee with a confirmed reservation, the Hotel will provide for each attendee (a) arrangements and payment for first nights' room charge and tax for accommodations at a comparable nearby Hotel, (b) transportation to and from the Hotel, (c) priority reservations for the first available room at the Hotel the next evening and (d) one long distance phone call of reasonable length to notify change of location.

**CHECK-IN/CHECK-OUT**

Check-in time is 3:00 P.M. and is located at Governor Calvert House at 58 State Circle. **Historic Inns of Annapolis is comprised of three separate Inns and guests may be checked into any Inn that is available. The Hotel cannot guarantee a particular building of preference.** While the Hotel will make every reasonable effort to accommodate guests who arrive before the check-in time, guestrooms may not be immediately available. Baggage storage will be available.

Check-out time is 12:00 P.M. Late check-out requests will be reviewed based on hotel demand. A late departure fee of one night's room rate per room may apply. Baggage storage will be available.

**PARKING**

Valet parking is available to overnight guests only at the current posted rate of **\$24.00 plus 6% tax.**

**TAX & SERVICE CHARGE**

All taxes and service charges are subject to change without notice. Currently:

Maryland Tax	6% (applied to all taxable items)
Maryland Lodging Tax	7% (applied to sleeping rooms only; plus Maryland State Tax of 6%)
Service Charge	22% (applied to food/beverage; meeting room rental; and audio-visual)